



**MARTIN COUNTY HEALTH DEPARTMENT
OFFICE OF VITAL STATISTICS**

3441 SE WILLOUGHBY BLVD
STUART, FLORIDA 34994
OFFICE# (772) 221-4000 Ext. 2141
FAX# (772) 221-4990

HOURS OF OPERATION: MON-THURS. 8:15AM TO 4:15 PM; FRI. 9AM-4:15PM

APPLICATION FOR FLORIDA DEATH CERTIFICATE

Requirement for ordering: If applicant is self, parent, guardian, or legal representative, then the applicant must complete this application and provide valid photo identification. Acceptable forms of identification are the following: Driver's license, State Identification Card, Passport, and/or Military Identification Card.

NAME OF DECEASED (REGISTRANT)	FIRST	MIDDLE	LAST	
DATE OF DEATH	MONTH	DAY	YEAR	
FLORIDA		PLACE OF DEATH-CITY	MARTIN	

IMPORTANT: Read the entire application form before completing. Cause of death is confidential. To obtain and use a Florida death record under false or fraudulent purposes is a third-degree felony punishable by the terms and conditions set forth in Florida Statutes.

\$14.00 per Certified Copy of Death Certificate

Number of Certified Copies WITH Cause of Death _____

Number of Certified Copies WITHOUT Cause of Death _____

SEARCH FEE NON-REFUNDABLE: \$10.00 _____
(EACH YEAR SEARCHED OTHER THAN YEAR GIVEN)

EXPEDITE FEE: \$10.00 _____

MAKE CHECKS OR MONEY ORDERS PAYABLE TO: MARTIN COUNTY HEALTH DEPARTMENT

Applicant's Name	FIRST	LAST		
Funeral Director/Attorney as Applicant for Cause of Death Information	License Number#	Funeral Home on Record	Name of person Represented	
Home Phone Number ()	Residence Street Address (and Apt.)		City/State/Zip Code	
Work Phone Number ()				

STATE RELATIONSHIP TO DECEDENT: _____

SIGNATURE OF APPLICANT: _____

When cause of death information is requested, the applicant must state relationship to decedent and provide photo identification such as driver's license, state identification card, passport, or military identification.

INFORMATION AND INSTRUCTIONS FOR BIRTH RECORD APPLICATION

AVAILABILITY:

State law did not require birth registration until 1917. However, there are some records on file at the State Office of Vital Statistics dating back to 1865. Most birth records between the years 1930 to present can be obtained through this office. Records on birth events that occurred in 1929 or earlier may be obtained from the **State Office of Vital Statistics**. Birth records under seal by reason of adoption, paternity determination or court order cannot be ordered in this manner. For a record under seal write to: **State Office of Vital Statistics, Attn: Records Amendment Section, Post Office Box 210, Jacksonville, Florida 32231-0042.**

ELIGIBILITY:

Birth certificates can be issued only to: 1) the registrant (the child named on the record) if of legal age (18), 2) parent, 3) guardian, or 4) a legal representative of one of these persons or 5) by court order. In the case of a deceased registrant, upon receipt of the death certificate of the decedent, a certification of the birth certificate can be issued to the spouse, child, grandchild, sibling, if of legal age, or to the legal representative of any of these persons as well as to the parent.

Any person of legal age may be issued a certified copy of a birth record for a birth event that occurred over 100 years ago (except for those birth records under seal).

REQUIREMENT FOR ORDERING:

If applicant is self, parent, guardian or legal representative then the applicant must provide a completed application along with photo identification (ID). If guardian, a copy of appointment orders must be included. If legal representative, your attorney ID number, and a notation of whom you represent and their relationship to the registrant must be included with your request. If you are an agent of local, state or federal agency requesting a record, indicate in the space provided for "relationship" the name of the agency and that you are requesting for official purposes.

If not one of the above, you will need to complete the form and have a notarized Affidavit to Release A Birth Certificate (DH Form 1958 2/03) submitted with your application for the birth record, along with a copy of your photo identification.

RELATIONSHIP TO REGISTRANT:

A person ordering his or her own certificate should enter "SELF" in this space. Also, explain if name has been changed; married name, name changed legally (when and where), etc. Others must identify themselves clearly as eligible (see ELIGIBILITY above).

APPLICANT'S SIGNATURE:

Applicant's signature is required, as well as his/her printed name, residence address and a valid telephone number.